

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA

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MINUTES of the Parish Council meeting held on 13th July 2023

Chapel Schoolroom, North Duffield

Part 1

23084. In attendance and declarations of interest: Cllrs S Brown, S Donoghue, R Hemingway (Chairman), L Richardson, M Walton, B Wells and D Wint. S Look (Clerk).

There were no declarations of interest noted.

Apologies: Cllrs R Arrand and M Patten. County Cllr Arthur.

23085. Minutes of the Parish Council meeting held on Thursday 1st June 2023 were proposed by Cllr Wint, seconded by Cllr Richardson and unanimously agreed as a true and accurate record.

23086. Matters arising from the last meeting:

- i. The Kings Coronation commemorative bench has now been installed by Cllr Wint. A new picnic bench has also been installed on the village green.
- ii. Councillors considered purchasing a defibrillator for the village. As there are already two other defibs in the village the PC would not be eligible for funding. NYC have confirmed we would need to install a separate post to mount the defib on then take a supply from our asset to the new post. Estimate: £400.00 as long as everything is ok. A Welmedical defib is £821, cabinet is £418, the post fixing is £175. There would also be installation costs. It would need to be installed by a qualified electrician. Pads need to be replaced every time it is used and every few years. They cost £50-60. Power is only needed for the cabinet as it has a heat and light source inside, not the defib itself as that is battery operated. The defib battery is lithium and does not require recharging. The total cost would be approximately £2000.
The primary school have agreed to investigate getting one installed on their site. It was resolved to wait to see how that progresses.
- iii. The arrangements for the village litter pick were confirmed as Saturday 22nd July 2023, 10am meet on the village green. Clerk to advertise.
- iv. The Summer fare took place on 8th and 9th July. The Parish Council provided the portable toilets, the marquee and the bins/skip. Councillors were disappointed that volunteers did not help dismantle it after the event. It was noted that as it was a village event it made the disheartening that other residents did not come forward to help out.

23087. Public time:

- i. Member of the public expressed concerns regarding planning reference ZG2023/0535/FUL. Proctor House, Market Weighton Road. Agreed to discuss further under item 23091i.
- ii. Member of the public raised concerns about the anti-social activity that she has witnessed at the Gothic Farm site. There has been reports of alleged drug use/dealing and both adults and minors trespassing on the site. Reports have been made to the police and to the landowner. Cllr Hemingway to report to the primary school to forewarn children of the dangers of trespassing.

23088. Receive Divisional Councillor report:

- i. No report received.

23089. Highways:

- i. Cllr Wells gave an update on the Community Speedwatch project. Survey to be carried out on York Road on Friday 21st July. Cllr wells to coordinate with volunteers.
- ii. Highways update from Cllr Hemingway: Highways work has recently been carried out on Oak Road. It was reported that the work has is below standard and poor quality. Clerk to report back to Highways.
Consultation documents received to install a 'waiting prohibited at all times with exemptions' order (double- yellow line TRO) for the boundary of the Primary school southeast and west on Broadmanor. Consultation is open until 31st August 2023. Councillors welcomed the proposals and fully support them. It was noted that the minimum fine will be £50 and it will be monitored by a traffic officer.
- iii. Cllr Wint to report on the VAS statistics at the next meeting. It was noted that the stats may be affected by the closure of Bubwith Bridge.

- iv. Repair to the damaged streetlight (LP40) outside Sunnyside has now been done. Awaiting removal of the old post stump.
- v. Still awaiting the installation of 'pedestrian crossing signage' outside the Chapel requested in March 2023. This is on a work order and has been approved by NYC.
- vi. The drain outside the Methodist Chapel has now been repaired.
- vii. Bubwith Bridge closure update: The bridge will be closed 24/7 for the duration of the 15 weeks. A provision for pedestrians is not possible for most for the scheme due to need to remove the unstable fill over the flood arch. Any provision made would extend the length of the closure if it was implemented for any element. The works include; Rebuild Masonry Wall; Strengthening of Flood Arch Material; Strengthening & Refurbishment of Central Girders; Replacement of Vehicle Restraint Barriers; Resurfacing of Carriageway; Investigation works on Central Arch Concrete Slab and Relieving Plate. An allowance for the risk of delays has been taken into count. There are no special material requirements. There is a dedicated 'Bubwith Bridge' Facebook page and regular newsletters are available for those that have signed up to them.
- viii. Garden Waste charging changes: Subscriptions have now opened with the first paid for collections starting week commencing 28 August. It was noted that the garden waste will not be collect for three months in winter.

23090. Planning enforcement:

- i. 2023/0033/LCOND. Regarding 2021/1353/FUL Land Adjacent A163 Market Weighton Road/ Green Lane, North Duffield. Erection of 5 dwellings. Victoria Day from NYC Highways has reported that the plans approved show the hedge in the photos provided being removed and a new hedge set back, this will then allow for visibility at the access to the south and the visibility splay to the north is already achievable. Therefore, should the development be constructed as approved, the access should have visibility. With regards to spacing of junctions, these are considered in line with NYC's residential design guide, highway specifications and Manual for Streets. It is believed that the hedge has not been moved to date due to bird nesting season.

23091. Planning Applications:

- i. ZG2023/0535/FUL. Proctor House, Market Weighton Road W, North Duffield. Demolition of an existing dwelling and erection of 2 No. semi-detached dwellings (4 dwellings in total). Councillors object to the application on the grounds that the access onto a very busy 'A road' is in a dangerous location. Concerns were raised about the visibility splay for traffic entering and exiting the site. There are also concerns about the number of vehicles that could potentially be using this entrance. It is also a dangerous location for pedestrians. The application makes reference to a traffic report being provided but there is no evidence of this in the application documentation provided. The Parish Council welcome plans for 2-bedroom housing developments but unfortunately this is believed to be the wrong location. Clerk to contact Cllr Arthur to report concerns.
- ii. ZG2023/0601/FUL. Land North Of A163, Market Weighton Road E, North Duffield. Erection of an agricultural hay store. For information only. Noted.

23092. Planning Decisions:

- i. 2023/0160/TPO. 7 The Paddocks North Duffield. Application for consent to fell 1 No Oak tree (T1) and trim 1 No Oak tree (T2) by 1m covered by TPO 3/2019. Works authorised to prune to the red line as shown in the submitted photos of 1No Oak tree (T2) protected by TPO 3/2019. Permission was refused to prune the rear boundary hedge and trees protected by TPO 3/2019 - the specification is poor and would lead to poor pruning outcomes. The TPO has not been consulted and the protected trees have not been identified. The proposed pruning would be harmful to the TPO trees. This would be contrary to the Government guide 'Tree Preservation Orders: A Guide to the Law and Good Practice', saved Policies ENV1 and ENV18 of the Selby District Local Plan and the national policy contained within the NPPF.

23093. Financial matters:

- i. Account balance and reconciliation:

		Current Account	Savings Account
a.	Account balances as at 24th May 2023	£8835.90	£19302.84
b.	Transactions made since last meeting (approved at the last meeting):		
	S Look; Clerks May expenses	-£58.36	

	S Look; Clerks April salary	-£as agreed	
	S Look; 6hrs overtime for Annual meeting and audit prep. To be paid in June salary	-£as agreed	
	R Hemingway; spotlights for village events	-£20.00	
	Autela; payroll Q4 2022/23	-£69.31	
c.	Payments made since the last meeting under clerks delegated powers:		
	J Massey; May village maintenance	-£578.00	
	S Look; Annual meeting expenses	-£119.85	
	Ouse & Derwent IDB-Repair the Village Pond Siphon Outfall	-£100.00	
	Scottish Power; electricity on the village green (D/D)	-£200.64	
	Unity bank; quarterly service charge	-£18.00	
	NYC; Annual streetlight energy 2022-23	-£1681.66	
	JRB Enterprise; Dog bin bags	-£130.26	
	S Look; Clerks June expenses	-£64.28	
	Chronicle Publications; Summer fare advert in press	-£66.00	
	NYC Streetlight maintenance 2022-23	-£689.88	
	Autela payroll; April to June 2023	-£54.58	
	D Wint; Postfix	-£23.96	
	S Look; Clerks June salary	-£as agreed	
d.	Receipts since the last meeting:		
	S Look; gazebo refund	£198.98	
	NYC grass cutting repayment		£377.22
	NYC; Funding for School Lane bench		£700.00
	Unity; credit interest on savings account		£101.50
e.	Internal transfer from current to savings account:		
f.	Account balances as at 6th July 2023	£4063.20	£20481.56
g.	To approve the following payments:		
	J Massey; June Village Maintenance	-£578.00	
	S Look; Clerks June salary	-£as agreed	
	Tiger Print; Village Fete flyers	-£44.00	
	R Arrand; straw expenses for summer fare	-£20.00	

It was resolved to accept and approve the payments and transactions as stated.

23094. Village Green and village maintenance:

- i. Items on the village 'to do' list have been updated by Cllr Hemingway.
- ii. Update from the 'village green working group' given. Myres Beck plants to be ordered by Village Green working group member. Cllr Richardson to coordinate. Invoice to be sent to the clerk.
- iii. No further update on electrical check of the mains electrics that serve the pond. Cllr Hemingway/Wint to pursue.
- iv. Allotment fence repairs complete.
- v. A letter has been sent to the residents of the houses with hedges growing over School / Priest Lane to request that maintenance is carried out. One response from a resident of Garth Close explained that the trees are on their land. The overgrowth has also been reported to Countryside Services (PROW) at North Yorkshire Council. They reported that the service has to divide its limited budget and resources between a very large number of issues spread across the entire Rights of Way network across the county so an investigation may take time. This means all issues can be resolved in a timely fashion, and the service will prioritise the order in which issues are addressed, based on risk to users. PWOW have confirmed that NYC do not own or lease any land in this area. Previous investigations found that the hedges and trees on the left-hand side of the footpath were maintained by the property owners. The hedges and trees to the right-hand side of the footpath were cut as a one off a few years ago by the former North Yorkshire County Council due to ownership of this side not being established, as the branches created an obstruction to the full use of the Footpath. They reported that any further maintenance will need to be disused inhouse as they are not the owner of the trees and hedges. A site inspection has also been requested. Councillors resolved to carry out the works in Autumn if no progress has been made by PWOW.

Cllr Brown and member of the Village Hall Committee have met to discuss the further overgrown trees onto School Lane from the village hall land. The committee will arrange to have these cut back.

- vi. Cllr Arrand is arranging the purchase of a 10ft storage facility for the PC.

23095. Correspondence:

- i. YLCA White Rose Update and training dates noted.
- ii. Letter received from a resident of Springfield Close regarding adoption of the road. Clerk has raised issues with NYC planning regarding application 2022/1414/S73. The planning department have confirmed they are currently awaiting amended plans for the application as Highways were not satisfied with the quality of plans that were originally submitted in support of the application. Once they have received these then we will re-consult accordingly.
- iii. Email received regarding Wheldrake Parish Councils intension to withdraw their funding support towards the No18 evening bus service. It was noted that Wheldrake PC currently pay for 57% of the contribution to the service with North Duffield paying 10%. Payments are according to usage from each parish. Clerk to contact CYC for further information.
- iv. Email received from resident calling for a public meeting with North Yorkshire Council Highways to discuss concerns regarding the Bubwith Bridge Closure and how it will affect North Duffield. As the bridge has already closed it was agreed that no further action will be taken.
- v. Councillors considered a request from a resident to allow fishing on the village green pond. It was resolved that it will remain a 'no fishing' pond due to danger to the ducks with potential fishing hooks etc being discarded in the water and risks involved to unsupervised children. All councillors were in favour of not allowing fishing with one abstention. It was noted that there are other fishing lakes locally that residents can attend.
- vi. A resident requested for the wildflower area on the village green to be cut due to it being predominantly weeds growing with a large sprouting a crop of ragwort. Concerns raised about these pollinating. This has now been cut back by the village maintenance contractor.

23096. Meeting closure to members of the public:

- i. The date for the next monthly meeting to be held at 7pm on Thursday 4th September 2023 in the Schoolroom of North Duffield Methodist Chapel.

Part 2.

Confidential business. Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

23097. Summer fare update:

- i. A discussion took place regarding issues surrounding the summer fare. Cllr Wint to speak to some of the attendees about the concerns raised.
- ii. Marquee hire and use of the village green request. Cllr Richardson to speak to resident about alternative options.

23098. 1st Skipwith Brownies and Rainbows:

- i. Request for assistance and concerns raised about lack of volunteer support. It was resolved to donate the proceeds from the summer fare raffle to the group. To contact Cllr Arthur for further funding support.

Meeting closed at 21.15.

Signed:

(Chairman)

Date: